

SERVICE 04

Contract Management

Manage risk and preserve entitlement — long before a dispute.

Entitlement is preserved or lost in the day-to-day administration of the contract — long before a dispute.

Most lost entitlement is not lost in a tribunal — it is lost quietly, in missed notices, weak correspondence, and obligations that were never tracked. Good contract management closes those gaps.

We help clients understand their contract's risk profile, operate its notice and change mechanisms with discipline, and keep a clear record of obligations and entitlements — across FIDIC, NEC, and bespoke forms.

The value is preventative. The same discipline that wins claims is far more valuable when it is used to avoid them — protecting entitlement quietly, through the life of the project, rather than reconstructing it after the fact.

OBLIGATION REGISTER		RISK · NOTICES
CLAUSE	STATUS	
<input checked="" type="checkbox"/> [Redacted]	●	
<input type="checkbox"/> [Redacted]	○	
<input checked="" type="checkbox"/> [Redacted]	●	
<input type="checkbox"/> [Redacted]	○	
<input checked="" type="checkbox"/> [Redacted]	●	
<input checked="" type="checkbox"/> [Redacted]	●	

● ACTIONED ○ OPEN

Entitlement is protected in the everyday, not the exceptional.

By the time a dispute is on the horizon, much of the outcome has already been decided — in notices served or missed, in correspondence written or not, in obligations tracked or forgotten. Contract management is the unglamorous work that determines whether entitlement survives.

Onerous terms, tight time-bars, and conditions precedent are not problems in themselves — they are manageable, provided someone is actively managing them. The risk is rarely the clause; it is the clause that no one is watching.

We help teams operate the contract as it was written: understanding where risk sits, running the notice and change mechanisms with discipline, and keeping a live record of obligations and entitlements as the project unfolds.

It is tailored to the form in use — FIDIC, NEC, or bespoke — and to the team's capacity, from a one-off risk review to ongoing administration.

Capabilities

Review & risk profiling

A clear read of where the contract allocates risk and the obligations to manage.

Notice & correspondence

Disciplined management of notices so entitlement is protected.

Entitlement tracking

A live register of obligations, deadlines, and entitlements.

Variation administration

Change handled through the contract machinery, with time and cost captured.

Conditions precedent

Compliance with time-bars so valid entitlement is never defeated.

Contractual advisory

Practical advice on contractual strategy and risk through the project.

Our approach

01

Familiarisation

The contract read in full, with key terms, risks, and mechanisms mapped.

02

Risk register

A practical register of risks, obligations, and the actions each requires.

03

Notice regime

Notice and change procedures set up for the team to run with confidence.

04

Administration

Ongoing support to keep records, notices, and entitlements current.

05

Close-out

Final account and close-out supported by a clean contractual record.

Deliverables

- ✓ Contract review & risk register
- ✓ Obligations & entitlement matrix
- ✓ Notice templates & correspondence log
- ✓ Variation & change register
- ✓ Correspondence & notice strategy
- ✓ Final account & close-out support

FIDIC

NEC

Bespoke Forms

Conditions Precedent

Risk Register

Let's discuss your project.

Whether you require contract management support or wider planning, claims, and dispute advisory, TSconsult is ready to help.

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REGION

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